

MINUTES
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24
Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
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The Harris County Emergency Services District No.24 met in regular session open to the public, at Rescue Station 31 on Wednesday, February 8, 2018.

Commissioner JERRY LOYD called the roll at 11:36am; all of said persons were present: Commissioner LEE SPILMAN and Commissioner LORETTA ROBINSON and Commissioner Eva GARCIA.

Additionally, present Members of Aldine Fire Department: Fire Chief. Dave PARKER, Assistant Chief, Ed VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Admin Assistant and Francheska SANTIAGO Public Relations and Tim MEAZEL Logistics assistant with Aldine Fire and Rescue. Adam TABAK with Coverer and Peeler law firm.

3. TO RECEIVE A PRESENTATION FROM RICHARD FLETCHER OF SALES TAX ASSURANCE:

Item Tabled.

4. TO REVIEW, DISCUSS AND TAKE ACTION TO PAY DISTRICT BILLS:

Motion by Commissioner SPILMAN: seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to proceed with payment of the district bills.

5. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF DISTRICT BILLS RELATED TO EXPENSES INCURRED BY THE DISTRICT SINCE THE PRIOR MEETING:

Item Tabled.

6. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF DISTRICT BILLS WHICH BECOME DUE PRIOR TO THE NEXT DISTRICT MEETING:

Motion by Commissioner SPILMAN, seconded by Commissioner ROBINSON and approved with a vote of 4 to 0 to approve automatic utility payments that occur before the next business meeting.

7. TO REVIEW, DISCUSS AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING CLASSES (FIREFIGHTING OR ADMINISTRATIVE) COURSES MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED FOR THE BENEFIT OF THE DISTRICT:

Chief PARKER presented several training acquisitions:

1. Executive Officer Course- Asst. Chief VENEGAS
Cost: Hotel & Class: 1999
TIFMAS Grant: \$625
5 Day Class
2. Augustine Martinez
Cost: \$180.00
Instructor II

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to approve the presented training requests.

8. TO REVIEW, DISCUSS AND TAKE ACTION ON REQUESTS FROM THE DEPARTMENT AND ADMINISTRATIVE STAFF FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY ACQUISITIONS:

Chief PARKER presented one purchase request:

1. Gallery Furniture
Cost: \$ 3,074.99
9 Mattress for Station #21

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to purchase nine mattresses from Gallery Furniture for station #21.

9. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE REMODEL OR CONSTRUCTION OF STATION NO.11:

Chief PARKER informed the board of the next construction meeting on March 20, 2018.

Chief PARKER also informed the board of complaints of mold at station #11 and that a study is currently being conducted and he will present those findings at the next business meeting.

10. TO RECEIVE PUBLIC COMMENT:

Office Manager CARRIER informed the board that the sales tax for February came in at \$340,948.21.

Chief PARKER stated he has contacted ISO and is awaiting a response.

Assistant Chief VENEGAS stated there was an upcoming Table-top training with several other departments.

Public Relations SANTIAGO informed the board of social media updates and that is she currently updating the departments website with pictures and biography's. SANTIAGO stated that she also has an upcoming public relations activity at Francis Academy on Saturday from 1pm-5pm.

11. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GARCIA and with a vote of 3 to 0 to adjourn the meeting.

The meeting adjourned at 12:12pm.